

APPLICATION FOR TENANCY (SEATTLE)

AGENT / OWNER CONTACT INFORMATION (COMPLETED BY OWNER/AGENT):

Name: _____ Member #: _____

Phone: _____ Fax: _____ Date: _____

Email: _____

Screening Package: ☐ Basic Package ☐ Premium Package ☐ Background Screening Package ☐ Other _____

APPLICANT INFORMATION

Applicant's Last Name First Name Middle Phone #

Current Address City State Zip

Social Security/ITIN # Date of Birth Government Issued ID Email

MANAGERS CHECKLIST: Visual Proof Of: ☐ Driver's License ☐ State ID ☐ SS Card ☐ Other _____

OCCUPANCY INFORMATION

List all persons in addition to yourself that will also be residents, including a date of birth for each. All persons 18 or older must complete a separate rental application and pay a screening fee.

1. _____ 3. _____

2. _____ 4. _____

Are you, or any other occupant, a smoker? ☐ Yes ☐ No

Do you have renter's insurance? ☐ Yes ☐ No If yes, proof of insurance is required.

Do you have a waterbed or aquarium over 20 gallons? ☐ Yes ☐ No

Will pets reside in the unit? ☐ Yes ☐ No If yes, how many? _____ Type(s) _____

Breed(s) _____ Weight(s) _____

PERSONAL BACKGROUND HISTORY

Landlord is prohibited from requiring disclosure, asking about, rejecting an applicant, or taking an adverse action based on any arrest record, conviction record, criminal history, except for registry information as described in SMC 14.09.025.A.3, SMC 14.09.025.A.4, SMC 14.09.025.A.5, and subject to the exclusions and legal requirements in SMC 14.09.115.

Owner / Agent requires offender screening: ☐ Yes ☐ No

FINANCIAL INFORMATION

Current monthly expenses for financial obligations: ☐ Car _____ ☐ Loan _____

☐ Credit _____ ☐ Other _____

Have you ever filed for bankruptcy? ☐ Yes ☐ No

PREVIOUS RESIDENCE HISTORY

Current Address	City	State	Zip	Landlord's Name	Landlord Phone #	Dates of Occupancy	Rent Amount \$
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Previous Address	City	State	Zip	Landlord's Name	Landlord Phone #	Dates of Occupancy	Rent Amount \$
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PREVIOUS RESIDENCE HISTORY – CONT.

Have you given notice of termination of tenancy to your current landlord?

☐ Yes ☐ No

For what date are you seeking occupancy? _____

Have you ever been served an unlawful detainer or been evicted?

☐ Yes ☐ No

If yes, include month / yr & address: _____

Have you ever received a notice to pay rent or vacate and/or another unlawful detainer notice from a landlord?

☐ Yes ☐ No

If yes, describe circumstances: _____

INCOME HISTORY

Applicant's Current Source of Income	Position	Monthly Income	Start Date	Supervisor / H.R. Name & Phone
Previous Source of Income	Position		Dates Employed	Supervisor / H.R. Name & Phone
Other Sources of Verifiable Income	Monthly Income	Other Sources of Verifiable Income	Monthly Income	

VEHICLE REGISTRATION

Written permission separate from this application must be obtained to park on premises.

Vehicle Make	Model	Year	Color	Plate # / State
Vehicle Make	Model	Year	Color	Plate # / State
Description of any other vehicles (boat, trailer, RV, motorcycle, etc.) you would like to keep on the property.				
Vehicle Make	Model	Year	Color	Plate # / State

EMERGENCY / PERSONAL CONTACTS

Name	Relationship	Phone #
Name	Relationship	Phone #

ACKNOWLEDGMENT

In compliance with the Fair Credit Act and RCW 59.18.257 (2), this is to inform you that a credit investigation involving the statements made on this application for tenancy will be initiated. Any false, fraudulent or misleading information provided on the application may be grounds for denial of tenancy and/or forfeiture of rental or lease agreement. An incomplete application causes delay in processing and may result in denial of tenancy. If you are declined due to the consumer report, you may obtain a free copy of your credit report from the bureau it was obtained from within 60 days of denial. You also have the right to dispute the accuracy of the report and/or add a consumer statement to the report. This is NOT an agreement to rent and all applications must be approved. **Disputes:** If the screening of your application for tenancy included RHAWA's Full Credit Report and you wish to dispute any or all information on your credit report, contact Rental Housing Association to file the dispute on your behalf. Rental Housing Association of WA - Tenant Screening 2414 SW Andover St, Ste D207 Seattle, WA 98106 Phone: (800) 335-2990/tenantscreening@RHAWA.org

A non-refundable processing fee of _____ is required per applicant for non-refundable tenant screening fees.

I certify to the best of my knowledge all statements are true. I authorize the agent/owner for initial tenancy and again upon any future lease modifications or renewals to verify the information provided on the application including, but not limited to, obtaining credit reports, character reports, civil and/or criminal records, verifying source of income and rental history. I understand that false, fraudulent or misleading information may be grounds for denial of tenancy and/or forfeiture of my rental or lease agreement.

By initialing, I acknowledge having been notified in writing, or by posting, of what types of information will be accessed to conduct the tenant screening and what criteria may result in denial of the application, as required by RCW 59.18.257 & SMC 14.08.050 (A)

Applicant Signature _____ Print Name _____ Date _____